



## ANW Education Cooperative

### Staff Advisory Meeting January 18, 2012

#### Attending

Tonya Barnes

Glenda Pargman

Bob Coleman

Ron Childress

Judy Johnson

Harry Heppler

Jay Parker

Tami Hennigh

Lydia Baker

David Petersen

Roxanne Gregg

Heather Grady

Ron Harley

Chair Person; Heather Grady

EA Report: None no meeting this month

#### Discussion: Administrative Report Bob Coleman

- KSDE completed their review of Indicator 13, Transition Services for Special Education Students. They found one case that was not in compliance. Based on that finding the Coop was required to submit a corrective action plan. KSDE will be back in February to review changes that we have put in place to make sure compliance has been attained. The non-compliant case resulted from Coop staff not documenting they had invited the student to the IEP meeting nor secure the signature of the student to verify he was present at the IEP meeting as required by State and Federal regulation. KSDE is working with us on this. We must be 100% compliant on files reviewed for the review to be completed. ANW is working on some procedures to try and limit the chances of human error. This process has never been intended to be any kind of "gotcha" we simply need to make certain all documentation is completed.
- Coop Cost/District Contributions of local funds paid to the Coop by each member district in relation to the percentage of special education students served and the percentage of staff FTE assigned to the district. Local districts contribute only 16% of the ANW total budget the remaining funds are state and federal dollars.
- Administration will be meeting with our Blue Cross/Blue Shield representative to discuss usage and rates for next year. If the rate increase isn't too high ANW will be staying with BC/BS at least one more year.
- ANW has an increase of SMD students. Administration will be meeting with districts to discuss adding SMD classrooms.
- Intervention Process Quick Reference sheet; Draft - Parent requested Evaluation Procedure; Meeting Agendas; Parental Rights (verbal vs. written); Procedures and documentation for team meetings to reach a consensus on what the child will be evaluated on were all discussed. Bob

will be meeting and presenting at categorical meetings in an effort to define and refine the above items which will allow all ANW staff to be consistent with clear and concise guidelines for use throughout the Coop.

- Demonstration and discussion on the 3 year Re-eval Data Documentation Form within WebKidss. Bob requested some staff pilot this and give feedback so an informed decision can be made whether to put it into practice or not.

Discussion: Parent request for Assistive Technology Evaluations and Equipment

Committee consensus: The Assistive Technology Committee will develop a policy to follow when dealing with these types of requests.

ANW Advisory Committee Thank Yous

1. Mickey Darlington

Agenda Items - February 15<sup>th</sup> meeting

Betty Barnhart will present on data collected during file review

2012 Preservice Break out topics (please bring ideas from your area staff members)

Next meeting: February 15<sup>th</sup>, Chair person David Petersen, Treat Coordinators Heather Grady & Harry Heppler