

**ANW Education Cooperative**  
**Advisory committee**  
January 13, 2010

Those in attendance:

Harry Heppler	Jennifer Stoneking
Tami Hennigh	Lydia Baker
Judy Johnson	Adrienne Borjas
Roxanne Gregg	Shelly Kuhn
Bob Coleman	Ron Harley
Heather Grady	Ron Childress
Jennifer Richard	Carolyn Twente
David Petersen	Glenda Pargman
Korenne Grybowski (Admin practicum)	

Chairperson: Tami Hennigh

- Discussion re:        Filing progress notes when adding the progress notes to the IEP do you go inside with IEP length to determine which 9 weeks it is or align with the school calendar?

Committee's Consensus: You should align with the school calendar year 9 week schedule. Progress reports must be done the same as general education students. Progress reports should be done when they are due. If you receive a student in August and there was no progress report done in May the prior school year the sending teacher is responsible and must be done even when late.

- Discussion re:        How is the new evaluation method being received by staff and administration the evaluation instruments were developed using the job description for each category. Ron H had provided a copy of those evaluation tools to Linda – EA to review and make suggestions. That has not occurred yet but will have any additions or changes to Ron by March 1, 2010 to allow time to develop an evaluation manual for distribution for the 2010/2011 school year. He also discussed the process he and other administrators use and the process as a whole.
- Discussion re:        Release of information other agencies are not wanted to accept our release of information form. Deficits include the stating statute 42 CFR part II – should be more specific. Jennifer Richard has our

current form on her computer and will make those changes on it. Bob suggested we also have the agencies we work with the most have a look at our new draft copy for their nod of approval. The revamped release should be in line with our major users.

- Discussion re:        Inservice/training recommendations

Committee's Consensus: It was suggested preservice days should have more breakouts for staff. This item will be tabled until February's meeting giving committee members time to gather suggestions on presenters and topics. Some suggestions for presenters were Mental Health, Families Together, agencies we work with on a regular basis.

- Discussion re:        Administrative Report by Bob on up coming negotiations. Items are to be exchanged Feb. 1<sup>st</sup> to start the process.
- Roxanne Gregg announced EA needs a good cross section of all categorical groups for representation on the negotiation team. They are asking for volunteers from all entities.

Halt on spending to tighten up the current fiscal shortfall. All classified positions and replacements for resignations are being examined. Some internal shifting within ANW may occur to fill critical positions.

State indicator data is available for staff to analyze to determine if the deficit is a special education issue or a regular education issue. This will help with building AYP.

Coop reminder; Invite nurses to meetings when any type of medical or nursing issues are being examined. Staff members should make certain all meetings are attended by the appropriate service staff.

Bob cautioned staff on snow make up and para hours. If the district makes adjustments the services to children will also have to occur during the makeup time. Consequently prior to adjusting para time for make up the professional should know the district's decision about time lost.

- Discussion re:        ANW EA report Roxanne Gregg and David Petersen encouraged staff to have other items for negotiations than money. Members of KNEA may go to [www.kneadocs](http://www.kneadocs) to read negotiated agreements from other districts and coops. Also encouraged all staff members to read the ANW Negotiated agreement.

Adjourn

Next meeting February 10<sup>th</sup> 8:30 am

Roxanne Gregg Chair Glenda Pargman treat coordinator