

**ANW Education Cooperative**  
**Advisory committee**  
December 9, 2009

Those in attendance:

Harry Heppler	Jennifer Stoneking
Tami Hennigh	Lydia Baker
Judy Johnson	Adrienne Borjas
Roxanne Gregg	Jay Parker
Bob Coleman	Ron Harley
Heather Grady	Ron Childress
Jennifer Richard	Carolyn Twente

Chairperson: Ron Childress

- Discussion re:        Write up for the newsletter about staff advisory committee

Committee's Consensus: Good idea

- Discussion re:        Administrative Report Bob summarized the catastrophic aid changes which will benefit ANW with increased categorical aid. Alicia has relayed that finally Medicaid has their bugs worked out and we now can receive those funds ANW has billed for. KSDE has indicated their state aid payments to Districts and SPEDs will be late due to low funds in the Kansas coffers. ANW has no problem making their payroll and urged staff not to panic when news comes out from Topeka. Bob and Superintendents are trying to host a legislative meeting in Humboldt with our representatives. All school employees and local constituents are encouraged to attend to voice your concerns about the current funding crisis. The meeting is still in the planning phase and will most likely occur early in January, employees and area newspapers will be notified.

Bob summarized his recent survey of area Coops and Interlocals. Statistics were gathered about staff numbers, student numbers, district contributions in comparison to the ANW numbers. Bob will be meeting with local BOEs to explain services mandated by state and federal legislation.

- Discussion re:        ANW –EA report
  1. The recipients of the scholarship awards from the ANW-EA: Wendy Trout; Suzy Decoster and Linda Trembly.
  2. The basket will be displayed at the Coop for the next scholarship drive since the final inservice day has been dropped. Tickets will be sent to building reps along with a picture of the basket. Linda will email Alicia to also put the picture and announcement about the basket in the Coop newsletter. Tickets will be \$1 each.
  3. All proceeds will go to next year's scholarship fund.
  4. In November the association gave everyone candy and the BOE cookies to celebrate American Education week.

Questions about the details of the scholarship program were raised. I received a summary from Suzy Decoster as follows:

The ANW-NEA provided a scholarship to teachers for any ANW student for their needs at school, home, etc. The winners this year were Wendy Trout at Lincoln Preschool, receiving approx. \$97.00 for one student, Suzy DeCoster at Humboldt High receiving approximately \$15.00 for one student, Linda Trembly, Bait, receiving approx. \$90.00 to be kept at ANW to use for any student.

Criteria: any student (preschool-high school) receiving services from ANW  
 Used for: anything that would aid the student examples; fidgets---adaptive equipment.

- Discussion re:        Is it legal to email draft copies of IEPs to parents/teachers/administrators?

Committee's Consensus: Use good professional judgment. There is always a risk of someone not intended to receive the draft could inadvertently receive it. Committee did recommend ANW develop a release form to be signed by parents in order to correspond with parents by electronic means for notifications and student information. i.e. progress notes, updates.

Jay is in the process of revamping the IEP document. He explained the process of making changes and the testing procedures that will be followed prior to deployment of the new document. The goal of those changes is to have a streamlined more methodical flowing document which is easy to use. Prompts will appear as the staff member is writing the IEP but will not be on the printed document and reminder notices will be generated according to the due date of

the annual meeting. This should help staff stay in compliance with those annual dates.

- Discussion re:        Indicator #13 Ron Harley and Betty Barnhart have just completed the audit process for transition compliance. Last year there were 4 questions to be audited. This year there are 9 questions for the audit process.

ANW is up from 30%-60% improvement on the audit but KSDE requires everyone to be at 100%. All deficits must be corrected. Transition is state mandated for all students 14 and older. All seniors must transition to post school employment, adult living or post secondary additional education.

ANW has revamped the SSSQ and Career Scope assessments that will be done on a different schedule to help teachers with a student's transition the results will be emailed to that teacher for their transition development.

Documentation on the IEP should show outside agencies that have been invited to those IEP meetings. A release form does need to be completed for this to occur. The transition goal must be updated annually to reflect the training portion and employment portions. A goal that addressed school to outside world employment or post secondary additional education must be included.

Any IEP that is not correct must be corrected. All students 14 or older must also be invited to attend their IEP meetings along with their parents. If a student was orally invited to the IEP and was present must be documented. A separate notice for the student does not have to be sent out, but the meeting notice naming the parents should also include the student's name.

Adjourn

Next meeting January 13<sup>th</sup> 8:30 am

Tami Hennigh Chair

Ron Childress treat coordinator

